

WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION  
REGULAR MEETING  
MONDAY, DECEMBER 11, 2023  
6:00 PM

**Members Present**

Janine Lynch  
Peter Kemler  
Jessica Bartlett  
Ed Schatzel  
Shauna Michael  
Sara Northup-Lynch

**Others Present**

Ronald Wheelock, Interim Superintendent  
Glenn Broadbent, MS/HS Principal  
Christine Nofri, Elementary Principal  
Kelley Crossett, Business Manager  
Jeremy Siddon, Incoming Superintendent  
Daphne Raymo, Staff

**Absent:**

Alisa Brewer

**CALL TO ORDER**

Board President Jessica Bartlett called the meeting to order at 6:00 PM

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

**THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY WEBSITE**

**APPOINTMENT OF DISTRICT CLERK (for this meeting only)**

A motion was made by Mrs. Michael and seconded by Ms. Lynch to approve Mr. Ron Wheelock as the District Clerk for the December 11, 2023 meeting only.

All voted in favor; motion carried 6:0

**SPECIAL PRESENTATION**

The Board of Education welcomed eight new instructional staff to the District. Each new teacher introduced themselves and shared a little about their background and how their experience is going thus far at West Canada Valley.

**APPROVAL OF CONSENT AGENDA**

A motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes Regular Meeting November 13, 2023, administrative reports (the administrative reports are given in person rather than written reports), warrant report, CSE/CPSE report, treasurer’s report, budget report, claims audit report, and central treasurer’s report

All voted in favor; motion carried 6:0

**EXECUTIVE SESSION**

Motion made by Mr. Schatzel and seconded by Ms. Lynch to enter executive session for appointment of personnel matters including: review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0 Entered: 6:13 PM Exit: 6:44 PM

**ACTION ITEM: PERSONNEL**

Upon recommendation of the Interim Superintendent, motion was made by Mr. Kemler and seconded by Ms. Lynch to approve the following resolution,  
RESOLVED, to accept resignation with regret and thanks;

**Name:** Daphne Raymo

**Position:** Senior Account Clerk

**Effective:** December 12, 2023, and pending her appointment as Confidential Secretary to the Superintendent

5 Yes and 1 No (Mr. Schatzel); motion carried 5:1

Upon recommendation of the Interim Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Daphne Raymo  
**Position:** Confidential Secretary to the Superintendent and District Clerk  
**Salary:** Per the negotiated salary of the Employment Agreement  
**Effective:** December 12, 2023

5 Yes and 1 No (Mr. Schatzel); motion carried 5:1

Upon recommendation of the Interim Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Miranda Markwardt  
**Position:** Substitute Teacher Assistant/Aide (Pre-K-6)  
**Salary:** per the district approved rate sheet  
**Effective:** December 12, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Interim Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Michael to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Caden Ludwig  
**Position:** Substitute Teacher, Teacher Assistant/Aide (Pre-K-6)  
**Salary:** per the district approved rate sheet  
**Effective:** December 12, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Interim Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Linda Mullenax  
**Position:** Substitute Food Service Worker  
**Salary:** per the CSEA bargaining agreement  
**Effective:** December 12, 2023

All voted in favor; motion carried 6:0

Upon recommendation of the Interim Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Michael to accept the following resolution,  
RESOLVED, to appoint;

**Name:** Jayme Moore  
**Position:** Substitute Teacher Assistant/Monitor  
**Salary:** per the district approved rate sheet  
**Effective:** December 12, 2023

All voted in favor; motion carried 6:0

**ACTION ITEM: BUDGET CALENDAR AND ASSUMPTIONS**

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the Budget Calendar and Assumptions for the 2024-2025 school year

All voted in favor; motion carried 6:0

**ACTION ITEM: MONETARY DONATION**

Motion made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to approve the \$10,000 donation from the Family of Russell D. Warner in the name of Ann Warner. The Board requested the amount be split evenly between the elementary and high schools.

All voted in favor; motion carried 6:0

**ACTION ITEM: ADOPT WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT**

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the Workplace Violence Prevention Policy Statement

All voted in favor; motion carried 6:0

**ACTON ITEM: ADOPTION OF NEW SCHOOL MASCOT RESOLUTION**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the New School Mascot Resolution;

WHEREAS, the West Canada Valley Central School District Board of Education has been required to modify its mascot by the State of New York as to abandon any reference to indigenous people; and

WHEREAS, the District, in an effort to find a new mascot, has requested input from stakeholders within the District, including community members, students, and staff, through use of an informal poll vote of certain pre-selected mascots (Eagles, Nighthawks, Wildcats and Wolves); and

WHEREAS, to ensure the District is able to adopt and implement the new mascot as soon thereafter the informal poll as possible, the Board would like to authorize the adoption of whatever mascot is supported by the majority of the community, students and staff;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby adopts the mascot as selected by the community, students, and staff, at its December 13, 2023 informal poll. As soon thereafter the vote as possible, the District is authorized to use and implement the mascot selected

All voted in favor; motion carried 6:0

**ACTION ITEM: ADMINISTER OATH OF OFFICE TO DISTRICT CLERK**

Board President, Mrs. Jessica Bartlett, administered the Oath of Office to newly appointed District Clerk, Daphne Raymo. Mrs. Raymo read and signed the Oath of Office

**ACTION ITEM: ADOPTION OF NEW SCHOOL MASCOT**

Motion made by Mrs. Northup-Lynch and seconded by Ms. Lynch to accept the following resolution;  
RESOLVED, that the Board of Education appoints Mr. Wheelock to canvas the results of the advisory poll for the new mascot on December 13, 2023

All voted in favor; motion carried 6:0

**DISCUSSION ITEM: BUDGET WORKSHOP I**

Mr. Wheelock reviewed the Board adopted Budget Calendar and Assumptions for building the 2024-2025 school budget. The Board was also presented with the transportation plan, which included the proposed bus purchases to be included in the budget, and a copy of the 2023-2024 rate reference chart that will be up for review and adjustments as needed for the 2024-2025 school year.

**DISCUSSION ITEM: CAPITAL PROJECT**

Mr. Wheelock informed the Board that the District’s domestic water has been renovated and is operating as normal. Renovations to the pool are complete, with the exception of locker room doors, and the District will begin filling it on December 18, 2023. Contractors will begin renovations in the auditorium over the holiday break and should be completed by January 31, 2024.

**DISCUSSION ITEM: MASCOT UPDATE**

Mr. Wheelock informed the Board that the advisory poll for the new mascot selection will take place on December 13, 2023 from 12:00PM – 8:00PM for eligible voters who reside in the district and students and staff will make their selections during the school day on the 13<sup>th</sup>. There will be a mascot reveal pep rally at the end of the school day on December 15, 2023. The Board of Education is welcome to attend the pep rally.

**PUBLIC COMMENTS**

There were no public comments

**ANNOUNCEMENTS**

December 13: Elementary Winter Concert (Kdg. and 2<sup>nd</sup> Grade) 6PM, Elementary Band and Chorus 7PM  
December 13: Advisory Poll for Mascot Selection 12:00PM to 8:00PM  
December 22-January 2 Winter Recess  
Next Meeting: January 8, 2024 at 6:00PM

**ADJOURNMENT**

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to adjourn meeting.

All voted in favor; motion carried 6:0

Meeting adjourned: 7:10PM

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President, Board of Education

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Clerk, Board of Education