

WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, MARCH 14, 2022

Members Present

Shawn Schultz
Janine Lynch
Jessica Bartlett
Carson Marko
Shauna Michael
Peter Kemler
Sara Northup-Lynch

Others Present

D.J. Shepardson, Superintendent
Glenn Broadbent, MS/HS Principal
Correne Holmes, Elementary Principal
Felix Ray-Transportation Supervisor
Ed Dougherty, Director of Special Programs/Athletics
Karen Sheets, District Clerk

THIS MEETING WAS LIVE-STREAMED THROUGH WEST CANADA VALLEY WEBSITE

CALL TO ORDER

Board President Shawn Schultz called the meeting to order at 6:04 PM

PLEDGE OF ALLEGIANCE

The Pledge was recited by all present.

SPECIAL PRESENTATIONS:

Mrs. Sandra Sherwood, District Superintendent Herkimer BOCES/Mr. Jim Piccola, Assistant Superintendent for Administrative Services Herkimer BOCES updated the Board on the 2022-23 BOCES Budget/Capital Project and Mrs. Danielle Allen, 5th Grade Teacher at WCV gave a presentation on state testing.

APPROVAL OF CONSENT AGENDA

Motion was made by Mrs. Bartlett and seconded by Mrs. Northup-Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes for Regular Meeting 2/14/22, warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, and administrative reports (the administrative reports are given in person rather than written reports).

All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion was made by Ms. Lynch and seconded by Mrs. Bartlett for the Board to enter executive session at 7:25 PM to discuss personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 Exit: 8:00PM

ACTION ITEM: PERSONNEL

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to approve parental/childcare leave;

Name: Kiley Treen

Position: Agriculture Technology Teacher

Effective: April 1, 2022 with anticipated return on or about July 1, 2022

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Bartlett to accept the following resolution

RESOLVED, to approve.

Name: Amanda Houghton

Position: (non-certified) Substitute Teacher, Teacher Assistant, Monitor/Aide K-12

Salary: per the district approved rate sheet

Effective: March 15, 2022

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Bartlett to approve The following resolution;

RESOLVED, to approve

Name: Patricia Lang

Position: (certified) Substitute Teacher

Salary: per the district approved rate sheet

Effective: September 1, 2022

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution;

RESOLVED, to appoint

Name: Stephanie Finn

Position: (certified) Substitute Teacher, Teacher Assistant, Monitor/Aide K-12

Salary: per the district approved rate sheet

Effective: March 15, 2022

All voted in favor; motion carried 7:0

ACTION ITEM: EMERGENCY DAYS

Motion made by Mrs. Northup-Lynch and seconded by Mrs. Bartlett to approve the return of two unused emergency days on April 8, 2022 and May 27, 2022. In the event we use one more day, April 8, 2022 will be a school day. If we use two, May 27, 2022 will be a school day.

All voted in favor; motion carried 7:0

ACTION ITEM: BUS PROPOSITION RESOLUTION

Motion made by Mrs. Bartlett and seconded by Mrs. Northup-Lynch to approve the bus proposition resolution not to exceed the amount of \$438, 492 to be sent to voters for approval in May.

All voted in favor; motion carried 7:0

ACTION ITEM: LAND BID

Motion made by Ms. Lynch and seconded by Mr. Kemler to approve the land bid to Mr. Richard Brelinsky for five years in the amount of \$1,848.00 per year.

All voted in favor; motion carried 7:0

ACTION ITEM: BUILDING MECHANIC RESOLUTION

Motion made by Mrs. Northup-Lynch and seconded by Mrs. Bartlett to approve the creation of one competitive Civil Service Title, Building Maintenance Mechanic, for the West Canada Valley Central School District. This approval will be submitted to Herkimer County Civil service for review and final approval.

All voted in favor; motion carried 7:0

ACTION ITEM: CUSTODIAN RESOLUTION

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the creation of three competitive Civil Service Titles, Custodian, for the West Canada Valley Central School District. This approval will be submitted to Herkimer County Civil Service for review and final approval.

All voted in favor; motion carried 7:0

ACTION ITEM: LIBRARY INCREASE

Motion made by Ms. Lynch and seconded by Mrs. Bartlett to approve the request from the Middleville Free Library and the Newport Free Library present to the public following resolution for additional appropriations on the May 2022 ballot.

“Shall the Board of Education of the West Canada Valley Central School District be authorized to levy a tax in the amount of Fifty-seven thousand dollars (\$57,000) for the Newport Free Library, and (\$57,000) for the Middleville Free Library which represents an increase of ten thousand dollars (\$10,000) for each library. The combined total levy is one hundred and fourteen thousand dollars (\$114, 000). This shall be considered an annual appropriation for such libraries until changed by further vote and such tax shall be levied and collected yearly.”

All voted in favor; motion carried 7:0

DISCUSSION ITEM: BUDGET WORKSHOP IV

Mr. Shepardson gave an update to the board on new information received since the prior meeting. Included in the package was the second draft of the budget. All input from this meeting will be included in the final draft that will be presented at the April 4th meeting. The Board will discuss any final changes at the April meeting. The goal is to adopt the budget at the April 4th meeting. The Public Hearing for the budget vote will be held at 6PM on May 9, 2022. Mr. Shepardson will update the board as new information becomes available.

DISCUSSION ITEM: CAPITOL PROJECT UPDATE

The district met with the project team on March 10, 2022. Architects and engineers were on campus March 11, 2022. Mr. Shepardson updated the board on the capital project. Mr. Shepardson will meet with the project team on March 31, 2022. Mr. Shepardson will update the board as new information becomes available.

DISCUSSION ITEM: COVID-19 UPDATE

Mr. Shepardson updated the board on COVID-19 mandates and the removal of the mask requirement. Mr. Shepardson will update the board as new information becomes available.

DISCUSSION ITEM: HERKIMER BOCES BOARD NOMINATION

Motion was made by Mrs. Bartlett and seconded by Mrs. Northup-Lynch to nominate Ms. Janine Lynch as a candidate for a three-year seat on the Board of Education for the Herkimer-Fulton-Hamilton-Otsego BOCES.

All voted in favor; motion carried 7:0

ANNOUNCEMENTS

- **April 4: Next Board of Education Meeting 6PM (Due to April Recess)**
- **April 7: HFHO Annual Meeting 6PM-virtual**
- **Public Hearing/Regular Meeting: May 9, 2022 6PM**
- **Budget Vote: May 17, 2022 (12-8)**

PUBLIC COMMENTS

No Public comment

ADJOURN

Motion to adjourn made by Ms. Lynch and seconded by Mrs. Bartlett.
All voted in favor; motion carried 7:0

Meeting adjourned: 8:57 PM

President, Board of Education

Clerk, Board of Education