2024-2025 UNIVERSAL PRE-K (UPK 5-HOUR PROGRAM) AND KINDERGARTEN REGISTRATION

To be eligible for enrollment in either Universal Pre-K (UPK 5-hour Program) or Kindergarten in September 2024, children must meet the following requirements:

- **UPK 5-hour Program**
  - Child must turn four (4) years old on or before December 1, 2024
  - Be committed to a school day from 8:30 am to 1:30 pm
  - Be transported to school by the parent/guardian by 8:15 am (afternoon transportation will be provided)

- **Kindergarten**
  - Child must turn five (5) years old on or before December 1, 2024.

- **Residency**
  - Be a West Canada Valley district resident

**Universal Pre-K 5-hour Program** All West Canada Valley students who turn four (4) years old on or before December 1, 2024 are eligible for the West Canada Valley CSD Universal Pre-Kindergarten (UPK) in September 2024. The hours of instruction will be from 8:30 am to 1:30 pm with parents/guardians providing transportation to school by 8:15 am. The UPK Program students will be transported home on a designated UPK bus. To request a UPK registration packet, please call or email the district registrar (contact information below).

**The Universal Pre-K 5-hour Program registration deadline is Friday, April 12, 2024.** If we have more students registered than spaces available, a lottery system will then be used to select students. Children who are not chosen through the lottery will be placed on a waiting list. Selection is not based on the order in which students register. If you have specific questions about UPK, you may contact Christine Nofri, Elementary Principal, at 315-845-6800.

**Kindergarten registration:** If your child is presently enrolled in the West Canada Valley UPK Program, registration is not required. If your child is not a current UPK student, or if your family has just moved to the district, please call or email the district registrar to request a Kindergarten registration packet be mailed to you.

Parents and guardians are encouraged to register both UPK 5-hour Program and new Kindergarten students, in person, during the dates and times listed below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>Thursday, March 21</td>
<td>12:30 - 4:00 pm</td>
<td>Elementary Cafeteria</td>
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<tr>
<td></td>
<td>During parent/teacher conferences</td>
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<tr>
<td>Friday, March 22</td>
<td>12:30 - 4:00 pm</td>
<td>Elementary Cafeteria</td>
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<tr>
<td></td>
<td>During parent/teacher conferences</td>
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<tr>
<td>Monday, March 25</td>
<td>4:30 - 7:30 pm</td>
<td>Elementary Cafeteria</td>
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<td><strong>By appointment only</strong></td>
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If you have questions or are unable to attend any of the registration dates above, please contact the district registrar to make an alternate appointment. **Please return all UPK 5-hour Program and Kindergarten registration packets to the district registrar by Friday, April 12, 2024.**

Susan Walrath-Pope, District Registrar  
MS/HS Guidance Office  
swalrath-pope@westcanada.org  
PH: 315-845-6800, Ext. 3353